



Winthrop School Committee  
Winthrop, Massachusetts

A regular meeting of the Winthrop School Committee was held on Monday, May 7, 2018 in Music Room at Winthrop High School, 400 Main Street, Winthrop, MA. The meeting was called to order at 6:00pm.

**ROLL CALL**

**Present: Mr. Fabiano, Ms. Powell, Mr. Vecchia, Mr. Perrin, Mr. Capobianco**  
*Mr. Martucci and Ms. Swope were not present.*

Also meeting with Committee:

Lisa A. Howard, Superintendent of Schools  
Patricia Hames, Executive Secretary to the Superintendent of Schools  
Susan Eccles, Office Manager

Mr. Fabiano led the committee in the Pledge of Allegiance.

**PUBLIC COMMENT**

None

**DELEGATES & VISITORS**

None

**MINUTES**

**Mr. Vecchia made a Motion to approve the Minutes of April 23, 2018. Ms. Powell seconded the Motion.**

**Mr. Fabiano-yes, Ms. Powell-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes.**  
**A unanimous vote.**

**FINANCIAL & BUSINESS PROCEDURES**

**Mr. Perrin made a Motion to approve Warrant SVW18-19 in the amount of \$168,487.83 and Payroll Warrant SPW18-20 in the amount of \$658,662.68. Mr. Vecchia seconded the Motion.**

**Mr. Fabiano-yes, Ms. Powell-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes.**  
**A unanimous vote.**

**Mr. Vecchia made a Motion to approve the budget transfer request in the amount of \$76,060.85. Ms. Powell seconded the Motion.**

**Mr. Fabiano-yes, Ms. Powell-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.**

**BUILDINGS & GROUNDS**

The following requests were presented to the committee for approval: Winthrop High School Athletic Hall of Fame, Induction Ceremony; Boston Tae Kwon Do, Belt Ceremony; Girl Scout Troop 69003, Social for Josh Cohen; WHS Football, Car Wash; WHS Class of 2021, Car Wash.

**Mr. Perrin made a Motion to waive the fee for Winthrop High School Athletic Hall of Fame and Girl Scout Troop 69003. Mr. Fabiano seconded the Motion.**

**Mr. Fabiano-yes, Ms. Powell-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.**

**Mr. Perrin made a Motion to approve the use of building requests as presented. Mr. Fabiano seconded the Motion.**

**Mr. Fabiano-yes, Ms. Powell-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.**

**GENERAL REPORTS**

## Superintendent's Report

The Superintendent met with Principal Ilene Pearson regarding transportation to discuss concerns around early morning drop off and afternoon pickup. A survey is going out to all parents of students in Pre-K to Grade 5 to get a sense of needs. We will use that data to determine what we can offer in the morning. We are working with the police department regarding additional crossing guards, and parent volunteers. The police department will determine if they need additional staff. Signage needs to be updated. We will bring this to TSAC and work with DPW.

The first home track meet will be held on Monday, May 14, 2018 at 4:00pm. Former Coach Pat McGee will be honored and recognized at 3:45pm. There have been questions regarding community use of the track. We are still leasing the field/track right now. We have rented it out to Winthrop Youth Lacrosse. Comments and feedback has been great. Our Site Administrator, Vasili Mallios, has been working very hard. It's not an easy job. He is the sole person monitoring the facility during rentals. We've been tweaking the needs. We need more people on the field to monitor during rentals. We're looking at utilizing students to earn their community service hours. We need to keep the track safe. You must have a CORI on file and be identified in writing to be on the field.

Pre-K enrollment continues to climb. Classrooms are getting larger. We have an online payment plan. This makes it more affordable for parents.

The negotiation process has begun. We have met with the WTA and signed Ground Rules. The next meeting is May 15<sup>th</sup>. The cafeteria has also requested to meet. All bargaining units are up so I'm sure we'll be hearing from everyone soon.

The Superintendent attended a legislative luncheon at Essex Agricultural. The students made the meals and served the food. It was very informative and learned a lot of what is happening on the Hill. We are hopeful to have some additional funding during the year. Circuit breaker is funded at 72%. We are hopeful that this number will go to 75%. This would be great news for the district.

Upcoming events: The National Walk/Bike to School – May 9<sup>th</sup>, WHS Top 10% Breakfast is Thursday, May 10<sup>th</sup> at the Cottage Park Yacht Club, Kindergarten Information Night is May 17<sup>th</sup> at 6:30pm, WHS Drama Society presents Sideways Stories from Wayside on May 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> at the Neil Shapiro Center for Performing Arts, Senior All Night Party is May 25<sup>th</sup>, Senior Prom is May 29<sup>th</sup> at Granite Links (promenade at WHS at 4:00pm), ATC School Pride Night is May 29<sup>th</sup>, Camp Fort Information Night is May 31<sup>st</sup>.

The ATC has put together a Playground Committee. We will look at two quotes received for potential replacement of the surface and/or equipment. The school department has put in a request for capital funding. We are mindful of the town's financial status and we are hopeful to have some assistance.

## **PERSONNEL**

Morgan Bennett, E.S.P., William P. Gorman Fort Banks School, has submitted her letter of resignation.

The following vacancies have been posted: Grade 1 and Grade 2 Summer 2018 Tutoring Teaching Positions; 2018 Camp Fort Positions (4) part-time teacher and (4) part-time E.S.P.; Special Education Teacher (ASD Program), WPG; Substitute Special Education E.S.P., WPG; Summer Program Positions for the 2018 Summer Learning Academy: Certified Special Ed Teachers, Instructional Aides, Tutors Reading & Math, Speech/Language Pathologist/SLPA, Occupational Therapist, School Nurse (RN School experience), Physical Therapist (part-time), Adjustment Counselor (part time), Custodian (part time); Chemistry Teacher, WHS.

## **NEW BUSINESS**

**Mr. Perrin made a Motion to waive the first reading of the Social Media Policy. Mr. Vecchia seconded the Motion.**

**Mr. Fabiano-yes, Ms. Powell-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.**

## **UNFINISHED BUSINESS**

The Chromebook Policy is tabled and remains under Unfinished Business.

## **PUBLIC COMMENT**

None

## **PUBLIC RELATIONS**

- Mr. Capobianco attended the MASC Day on the Hill with Ms. Swope and Officer Dawn Armitstead. It was a great day.
- Ms. Powell congratulated the Middle School Drama Society who hosted the MTEG Drama Festival and earned the Gold – State Champions!

## **EXECUTIVE SESSION**

**At 6-25pm, Mr. Capobianco made a Motion to go into Executive Session to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct bargaining sessions or contract negotiations with non-union personnel. Ms. Powell seconded the Motion.**

**Mr. Fabiano-yes, Ms. Powell-Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes.**

**A unanimous vote.**

## **ADJOURNMENT**

**At 6:57pm, Mr. Capobianco made a Motion to adjourn. Ms. Powell seconded the Motion.**

**Mr. Fabiano-yes, Ms. Powell-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes.**

**A unanimous vote**

Respectfully submitted,

Patricia Hames

Executive Secretary to the Superintendent of Schools

Documents used in this meeting:

- Agenda
- Minutes of April 23, 2018
- Warrant SVW18-19 in the amount of \$168,487.83
- Payroll Warrant SPW18-20 in the amount of \$658,662.68
- Budget Transfer in the amount of \$76,060.85
- Expenditure Report
- Use of Buildings Requests
- Resignation Letter
- Postings
- Social Media Policy -First Reading
- Letter to Citizen's Advisory Committee on Finance from Winthrop residents
- May Calendar of Events
- Flyers

*The above non-confidential documents can be found in the Superintendent's office, upon request.*